

INTELLIGENCE SCHOOL REPORT

New Activities Presented from 1 April - 30 September 1959

Office of the Chief

1. A new three-week, full-time course in Collection of ELINT information was developed by an instructor of the Intelligence School as a special assignment made by the Director of Training. The course began on 5 October. The objectives are to teach DDP case officers who are managers or potential managers of ELINT operations what their responsibilities are and to explain to them the basic principles of ELINT collection. The course emphasizes the intelligence importance of ELINT targets. Lectures on targets, organization, requirements, ELINT analyses, and current ELINT developments are included. ✓
2. Two issues of an intelligence publication, Studies in Intelligence, were published during the past six months.

Intelligence Orientation Faculty

1. The orientation phase of the integrated Junior Officer Training Program, completed on 29 September, was revised to include seven additional days of instruction; the first three days were devoted to the introductory period on the formulation and execution of American foreign policy.
2. The Chief of the Orientation Faculty organized and coordinated the presentation of a series of lectures on Africa South of the Sahara. The six lectures, presented in July and August, were attended by 229 persons.
3. The transcription and editing of Intelligence Orientation lectures are almost completed. A syllabus, introductory section, and reading lists are being prepared to use in conjunction with reference reading for students.
4. An Intelligence Refresher Course for the Printing Services Division of the Office of Logistics was presented for the first time in June.
5. The OCI current intelligence briefings, presented for all Agency personnel, have been revised to concentrate reporting on a specific area of the world each week.

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6. On 30 September one staff member completed the 12-week mid-career course in foreign affairs at the Foreign Service Institute, Department of State. His purpose in taking the course was to gather information for use in developing a similar mid-career course for the Agency.

Intelligence Production Faculty

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1. An Intelligence Interviewing Techniques course was developed to be used in the three-year cycle of OO/C Refresher. The first running of this course was presented [REDACTED] 22-24 September. The same course in condensed form was presented on 21 September to the Strategic Intelligence School. The course will be offered later to collectors and analysts generally throughout the Agency.

2. The first cycle of the Writing Workshop program (Basic, Intermediate, and Advanced), which began in June, was completed in September. New exercises were worked up and arrangements were made with the A&E Staff to administer standard Cooperative English tests to applicants for intermediate and advanced courses.

3. The second revision of the text, Intelligence Facilities and Techniques, was completed in August.

4. An integrated schedule has been agreed upon for the Skills Familiarization Course to include one week of DDP training to be conducted by Operations School and four weeks of DDI training to be conducted by the Intelligence Production Faculty.

Management Training Faculty

1. Work has been completed on a new course, Survey of Supervision and Management, to be presented in November of this year. This will be a one-week, half-day course designed for people who are not full-time supervisors or managers but who hold jobs which do, in management terms, deal in some part of the substance of management.

Operations Support Faculty

1. The Operations Support Faculty has completed work on a proposed course for wives of Junior Officer Trainees. The subjects to be covered

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are introduction to clandestine activity, finance matters, cables and dispatches, organizational coverage on DDP Headquarters and field stations, various types of cover used by CIA overseas, and conduct overseas. The course will be six hours a day for three weeks and may be run either in February or April.

2. The Operations Support Course has been made a five-week course. It is no longer broken into two phases of two and three weeks duration.

Clerical Training Faculty

1. The Clerical Orientation lectures on communism have been dropped as formal presentations. In place of these lectures, students will be given additional training in security, in the use of telephones, and in the use of the correspondence manuals.

2. Beginning in November, the Agency orientation lecture for clericals will be given by members of the Clerical Training Faculty rather than by the OTR Orientation and Briefing Officer. The Clerical Training Faculty has completed work on the content of the orientation lecture.

Orientation and Briefing Officer

1. The Orientation and Briefing Officer assumed the responsibility for coordinating briefings for senior U.S. officials (outgoing ambassadors and military commanders). This activity was handled formerly by PPC/Ops/DDP.

2. The Orientation and Briefing Officer increased the assistance provided to the Foreign Service Institute in several programs, including the Entrance-on-Duty and Mid-Career courses for Foreign Service Officers.